

Carbon Reduction Plan

Supplier name: Rowe IT

Publication date: July 2023

Commitment to achieving Net Zero

Rowe IT has made the SME Climate Commitment to achieve net zero emissions before 2030. As a business we have set an objective that Rowe will become a tech organisation where sustainability is embedded through knowledge, engagement, collaboration and innovation. It will be an integral part of our operations and make us part of a positive sustainable change for the future.

Baseline Emissions Footprint

Baseline Year: April 2021 – March 2022	
Additional Details relating to the Baseline Emissions calculations.	
<i>Our baseline was measured during an unusual working year (due to Covid-19). We expect to see an increase in Scope 3 emissions following the baseline year due to commuting and customer expectation for business travel. Office attendance will remain the employee choice based on their priorities.</i>	
Baseline year emissions: 50035.40	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	0
Scope 2	0.62
Scope 3 (Included Sources)	50,034.78 50,000 tCO ₂ e – Cloud usage
Total Emissions	50035.40

Current Emissions Reporting

Reporting Year: April 2022 – March 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0
Scope 2	0
Scope 3 (Included Sources)	<p>179.73</p> <p>Category 6 (Business Travel) – 23.22</p> <p>We are now using Ecologi Zero to calculate our carbon footprint. Ecologi Zero is still in beta phase and is working to expand its capability to measure more categories within Scope 3. Therefore, at this time we can only provide an accurate measurement for Category 6 and not for Categories 4 (Upstream transportation and distribution), 5 (Waste generated in operations), 7 (Employee commuting) and 9 (Downstream transportation and distribution). We are working to gather data on employee commuting separately to using Ecologi Zero and hope to add this data by the end of 2023.</p>
Total Emissions	<p>179.73</p> <p>4.38 tCO₂e per employee</p>

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

- Work with the management of our leased office space to source all our electricity from green energy suppliers
- Improve our supply chain monitoring
- Improve purchasing decisions with a view of the business production methods, product specification and environmental commitments.
- Further reduce our commuting mileage.
- Fund projects to off-set our measured carbon emissions.

We have seen a significant reduction in our carbon footprint in comparison to our baseline year. Our Scope 1 and 2 emissions are 0 - we do not produce any emissions on site and our heating and electricity emissions fall under Scope 3 (we lease our office space and our landlord covers electricity and heating).

Carbon Reduction Projects

Since Rowe IT started on its path of growth, sustainability has been high on the agenda. The following environmental management measures and projects have been completed or implemented:

Our leased office space utilises a number of energy saving initiatives:

- Nearly 1000 solar panels to reduce the carbon footprint
- Internal and external lighting has been changed to LED
- Electric Vehicle charging points
- Secure bicycle parking and shower facilities to encourage cycling to work

In addition to choosing a sustainable office space, we have also introduced:

- A cycle to work scheme to encourage a greener and healthier commute
- Work from home initiative successfully rolled out to reduce the need to commute
- Purchased two electric company vehicles to reduce the environmental impact
- Utilising cloud-based servers for Rowe IT and its Customers where possible
- Zero-to-Landfill waste management
- Paperless office
- Recycling IT Hardware by donating to local schools and charities

Over the last year, we have started a series of annual sustainability challenges to encourage our staff and community to act to positively impact the environment. This year we took part in No Mow May. We are working with the management of our leased office space and they have committed to a plan to use 100% renewable energy by the end of 2023.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier: Hannah Rowe, Director



Date: 4th July 2023

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>